

# Environmental & Social Responsibility Policy

(Communication, Promotion & Procurement Policy)



Like all organisations, inevitably makes an impact on the environment, for example through its use of fossil fuel, energy, water, timber and other natural resources.

Here at Hall Hill Farm we are committed to providing a good quality service whilst minimising the environmental impact of our activities.

As part of this commitment we are members of the Green Tourism Business Scheme. The scheme provides accreditation and encouragement for tourism businesses to reduce the environmental impact of their activities. By encouraging sustainable practices the scheme ensures the continued enjoyment of the environment around us for future generations. We also ensure that we will comply with the environmental law and our legal duty of care requirements for waste disposal.

We are undertaking the following actions in order to achieve this:

- We comply with the requirements of environmental legislation and approved codes of practice.
- We continuously seek to improve our environment and social performance.
- We monitor our use of energy, water and waste to find measures to reduce our pollution, emissions and waste.
- We raise awareness, encourage participation and train employees in sustainable business practices.
- We assist customers to use products and services in an environmentally sensitive way.
- We have minimised our risks associated with social and environmental issues.
- raise awareness of environmental responsibilities and actively promote good environmental practice to its staff and customers.
- To purchase, wherever possible, non-polluting and energy efficient products and technologies, adhering to an environmental procurement policy.

We have joined the Green Tourism Business Scheme as an indicator of our sustainable practices.

## Communication & Promotion

We seek to play a positive role in good environmental practices and to promote good practice to our customers and staff. To this end we will

- Provide a clear, public statement of The Company's policy and practices, via website and other information posted around the farm.
- Share the policy with all staff and customers.
- Work with staff to advise on good environmental practices & listen to feedback.

## **Procurement Policy**

We will give preference to purchasing environmentally preferable products and services that meet current performance, safety and regulatory requirements. Once a product needs replacing we will follow the following criteria for purchasing new products:

- Focus on products or services that have the greatest environmental impact and find alternatives once product needs to be replaced, preferably with A rated appliances.
- Examine products that will be visible, for example stationery and office electrical equipment.
- Integrate reused, refurbished, remanufactured and recycled-content products wherever possible.
- Use less environmentally harmful products available through existing suppliers, such as energy saving office equipment and biodegradable cleaning products.
- Support local businesses by purchasing locally where possible and therefore reducing pollution resulting from transportation.
- Actively encourage suppliers to provide products and services that have a minimum adverse environmental impact and support the Company's Environmental Policy.
- Dispose of equipment under the WEEE directive by the duty of care, You must ensure that you only pass waste to a registered waste carrier or other approved person.

It will obviously not be possible to purchase a less environmentally harmful alternative for every product or service, compromises may be made if required.

## **Our Green Procurement Checklist**

The Company will consider the following checklist, wherever practicable, with regard to resource use and recycling, energy, packaging, and transportation:

### **Resource Use and Recycling**

- Does production/extraction of the product/material cause ecological damage?
- Is this a remanufactured product/material?
- Can the product/material be re-used, refilled, recharged or reconditioned to extend its life?
- Can the item be easily upgraded by adding or replacing a part?
- Does the product/material have a recycled content?
- Can the product/material be recycled easily (in the workplace and/or local community)?

## **Hazardous content**

- Is the product/material or its components hazardous to humans and/or the wider environment?
- If yes, what are the health and safety implications and disposal requirements?

## **Energy**

- Does the item use energy? (e.g. electrical appliances, equipment, machinery, heating or vehicles).
- If so, is the item as energy efficient as the alternatives?

## **Packaging**

- Can product packaging be reduced or eliminated?
- Is packaging made of recycled material's?
- Can packaging be re-used, recycled or returned?

## **Transportation**

- Is the product locally manufactured and/or locally supplied?
- Does the supplier have a Green Transport Plan for their operations?